



## NOTICE OF PRIVACY PRACTICES

### Notice of Privacy and Personal Health Information Practices Under HIPAA [Health Insurance Portability and Accountability Act. PL104-191 (1996)]

Effective July 31, 2023 | Updated February 13, 2026

#### YOUR INFORMATION. YOUR RIGHTS. OUR RESPONSIBILITIES.

*This Notice describes how medical information about you may be used and disclosed and how you can get access to this information.*

#### PLEASE REVIEW CAREFULLY

Some of Orangewood Foundation program and/or service participants are children. When we refer to “you” or “your” in this Notice, we are referring to the child or young adult who is a program participant and/or service recipient. When we refer to types of disclosures of information made to “you,” we mean disclosures made to the program participant and/or service recipient, the program participant and/or service recipient’s guardian or person legally authorized to receive information about the program participant and/or service recipient.

#### Who Does This Notice Apply To?

Orangewood Foundation, Inc. (“Orangewood” or “we”) provides services at several sites and offices (“Orangewood Facility”) in partnership with other professionals and organizations. The privacy practices in this Notice will be followed by:

- Each Orangewood Facility, including housing sites and offices and all other Orangewood operating units.
- All Orangewood employees, staff, and other personnel who may need to access your information to perform their job functions.
- Any member of a volunteer group that is authorized by Orangewood to help you.
- Any Business Associate with whom we share health information.

**Privacy Is Important to Us:** Orangewood is committed to respecting your privacy and protecting your health information.

If you do not understand the terms of this Notice, or have any questions, please contact the Privacy Officer at the telephone number listed at the bottom of this Notice.

#### Examples of Ways We Will Use or Disclose Your Health Information for Treatment, Payment, or Health Care Operations (TPO)

Each time you have contact with a program employee or service provider, a record of the meeting is created. Usually, this record contains behavioral health and other protected health information we create and maintain, including diagnoses, treatment, and a plan for future care or treatment. This information, often referred to as a health or medical record, may be used for:

**Treatment:** We may use and disclose your protected health information to provide treatment, case management, care coordination or to direct or recommend health care and any related services such as government services or housing. We may also disclose your health information to other service providers, such as community resources and providers who may be treating you or involved in your care.

**Payment:** We may use or disclose your protected health information to determine Orangewood Foundation’s responsibility to pay for, or to permit us to bill and collect payment for the treatment and health-related services that we provide to you. For example, we may include information with a bill to CalOptima or Medi-Cal that identifies you, your diagnosis, and services provided to receive payment.

**Health Care Operations:** We may use and disclose information in your health record to support Orangewood Foundation’s business activities. For example, we may use your health care record to review and evaluate our treatment and services or to improve the care and services we offer. In addition, we may disclose your health information to other staff or Business Associates who perform billing, consulting, behavioral health and health services, auditing, licensing, accreditation, investigatory, and other services for Orangewood Foundation.