



BOARD OF DIRECTORS BROWN ACT MEETING MINUTES

Held Tuesday, June 9, 2020; 3:30 p.m.

Zoom Meeting

ROLL CALL

**Directors Present:** Marissa Barth, Stuart Bernstein, Alan Clifton, Cindy Dillion, Keith Duggan, Greg Dunlap, Bruce Fetter, Rich Dutch, Joel Goldhirsh, Daniel Houck, Bob Istwan, Sandi Jackson, Mitch Junkins, Steve Keefer, Kimberly Kirksey, Adam Koyanagi, Harry Langenberg, Renee Pepys-Lowe, Neena Master, Ken Parker, Lauren Peterson, Andy Phillips, Jeff Roos, Susan Samueli, John Stumpf, Sona Shah, Rick Sherburne, John Stratman, Kasey Suryan, Kris Theisler, Paul Tobin and Piero Wemyss.

**Directors Absent:** Bob Bartholomew, Adam Horowitz, David Dunn, Bob Istwan, Chris Jones, Joe Lozowski, Vic Merjanian, Mohit Mittal, Vikki Murphy, Tim Ryan, Susan Samueli and Shannon Tarnutzer.

**Staff Present:** Lupita Gutierrez, John Luker, Kendra Puryear, Anthony Saba, Pam Shambra, Chris Simonsen and Shay Sorrells.

MEETING INTRODUCTION

Greg Dunlap called the June 9, 2020 Orangewood Foundation Board of Directors Brown Act Meeting to order at 3:30 pm. He reminded the Board of the legislative changes that require this meeting to be a public meeting.

PUBLIC COMMENT

Greg opened the floor for public comment. No public comment was made.

EXECUTIVE DIRECTOR

Anthony thanked the Board for their attendance and their outstanding commitment and support to the Samueli Academy Board of Trustees, staff and students. He stated that this has been a unique end of the year and expressed that we worked very hard to ensure that our students continue to receive the academic help and support they have needed. He stated that although these are extremely difficult times for every academic institution, Samueli Academy has always been technologically advanced. He reminded the Board that we have always had a 1-1 ratio of chrome books so we were well prepared to make the transition back in March to virtual learning.

Anthony shared that the end of the school year was particularly difficult for our exiting seniors but thanks to our wonderful supporters, we were able to provide individual attention to each

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graduate to ensure they were celebrated as we have done to all our previous graduating classes, in a safe and socially distant way. He stated we will continue to monitor guidelines to ensure a safe return to school but it is yet unknown what the 20-21 school year holds.

John reminded the Board that in the fall, we will welcome our first class of 7<sup>th</sup> graders. He shared that we have a long waiting list but many students are siblings of current students and we continue to give priority to foster youth interested in attending Samueli Academy. He shared that our 7<sup>th</sup> grade faculty is fully staffed and that Alex Lopez, Assistant Head of School for the 7<sup>th</sup> and 8<sup>th</sup> grade, is doing a great job.

### FINANCE

John Luker presented the 20-21 Orangewood Foundation and Samueli Academy Shared Services Agreement. He reminded the Board that this agreement outlines the work being done by Orangewood Foundation for Samueli Academy. He stated that the services are always charged below market value. He stated that this agreement is reviewed annually by our auditors and has been approved by the Samueli Academy Board of Trustees.

A motion was made by Greg Dunlap, seconded by Steve Keefer and approved by all to approve the 20-21 Orangewood Foundation and Samueli Academy Shared Services Agreement. The vote was abstained by Sandi Jackson and Susan Samueli as members of the Samueli Academy Board of Trustees.

John Luker presented the Samueli Academy Budget for 20-21 fiscal year. He stated that we continue to budget conservatively and reminded the Board that we received the PPP loan and hope to receive forgiveness for this loan later this year. He shared that this budget was previously approved by the Samueli Academy Board of Trustees.

### OTHER BUSINESS

Greg opened the floor for other business. No new business was brought forth.

### ADJOURNMENT

A motion was made by Greg Dunlap, seconded by Steve Keefer and carried by all adjourn the Orangewood Foundation Board of Directors Brown Act meeting at 4:00 p.m. The next meeting date will be set as needed.

  
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CINDY DILLION, SECRETARY