



## ABOUT THE COMPANY

<b>Founded:</b>	1981
<b>Mission:</b>	To prepare foster and community youth to reach their greatest potential
<b>Values:</b>	Trust, Respect & Compassion

## JOB DESCRIPTION

<b>Position Title:</b>	Mental Health Case Manager
<b>Employment Classification:</b>	Full-time, Hourly, Non-Exempt
<b>Reports to:</b>	Mental Health Case Management Supervisor
<b>Department:</b>	Program
<b>Program Summary:</b>	Court Programs includes services through the Collaborative Courts, Full Service Partnership Wraparound Services for Children and Youth. This program offers case management and intensive support to youth served through the collaborative Courts. The program is funded through a contract with the County of Orange Health Care Agency.
<b>Position Summary:</b>	Responsible for the case management and mental health rehab support of up to 10 youth referred through the CC FSP. Works with youth and collaborative team partners to create and achieve youth goals.
<b>Major Areas of Responsibility:</b>	
<ul style="list-style-type: none"> <li>○ Works with young people 12-25 years old with histories of Sex Trafficking, Emotional Disturbance and/or Severe Mental Health Conditions and Substance Use</li> <li>○ Engaging in teaching, coaching, role modeling and supporting youth to reduce impairments and maximize their growth</li> <li>○ Provides crisis management services</li> <li>○ Abides by Medi-Cal guidelines</li> <li>○ Abides by HIPAA regulations</li> <li>○ Provides Direct Service Hours (DSH) monthly</li> <li>○ Link to community resources</li> <li>○ Follows child abuse reporting guidelines</li> <li>○ Participates in Full Service Treatment Team and Child and Family Team Meetings monthly</li> <li>○ Collaborate with other service providers</li> <li>○ Attends court staff meetings as necessary</li> <li>○ Travels throughout Orange County and possibly other counties</li> </ul>	

<b>Knowledge, Skill and Experience Requirements:</b>	
○ Bachelor’s Degree from an accredited school in Psychology, Sociology, Social Work, or a related field	
○ Bilingual proficiency in Spanish preferred	
○ Knowledge of Victimology, Human Trafficking and Criminal Justice System	
○ Experience working with the homeless population	
○ One to two years of victim advocate experience a plus	
○ Flexible working schedule and being available 24 hours to respond to emergency calls	
○ Being in the human services field and case management experience	
○ Culturally sensitive to the diverse population of the youth served and co-workers	
○ Basic understanding of adolescent & child abuse issues	
○ Proficient in Microsoft Office applications: Outlook, Word, and Access	
○ Proficient writing skills & comfortable presenting oneself in community settings	
○ Must be a minimum of twenty-one years old	
○ Pass a background check	
○ Possess a valid California driver’s license and proof of automobile insurance.	
○ Position requires DMV clearance	
<b>Essential Qualities:</b>	
○ Understanding of and passion for the Foundation’s mission, vision, values	
○ Enjoys working directly with youth, volunteers, community partners, etc.	
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<b>Working Environment/Physical Requirements:</b>	Position may require use of personal vehicle. Physical requirements include standing, sitting, typing, bending and lifting up to approximately 50 lbs (i.e. tables, chairs, food, water, etc.)
Modification to work schedule may be made based on need of the Foundation.	

*Orangewood Foundation is an Equal Opportunity Employer.*

### A FEW WORDS FROM OUR EMPLOYEES...

“ I’ve always wanted to work at a place where I can make a real difference in a young a person’s life. At Orangewood Foundation, I’m able to do that!”

- Karlos R.

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Since my first day at Orangewood Foundation, I immediately enjoyed the atmosphere and the feeling of teamwork. The team allows you to take the lead and helps you grow.”

- Priscilla T.



Updated 8/30/2019

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**Orangewood puts the needs of youth first. We have the flexibility to meet youth where they are at.”**

**- Lily K.**



Updated 8/30/2019